
Report To: Education & Communities Committee **Date:** 2 November 2021

Report By: Interim Service Director,
Corporate Services &
Organisational Recovery and
Corporate Director Education,
Communities & Organisational
Development **Report No:** FIN/64/21/AP/IC

Contact Officer: Iain Cameron **Contact No:** 01475 712832

Subject: Communities Revenue & Capital Budget Report
2021/22 - Projected Out Turn at Period 5 to 31 August 2021

1.0 PURPOSE

- 1.1 To advise Committee of the 2021/22 Revenue and Capital Budgets position at Period 5 to 31 August 2021.

2.0 SUMMARY

- 2.1 The total Communities Revenue Budget for 2021/22, excluding Earmarked Reserves, is currently £4,435,580. The latest projection is an underspend of £62,000, an increase in expenditure of £52,000 since last Committee.
- 2.2 The main variances to highlight for the 2021/22 Revenue Budget are –

Libraries & Museum: Projected Overspend £48,000

Libraries & Museum Income is projected to under-recover by £58,000. This is due to reduced charging for internet access, overdue books fines and goods for resale. Non Domestic Rates (NDR) are projected to overspend by £6,000. The under-recovery and overspend is partially offset by a £13,000 projected underspend for utilities and a £3,000 projected underspend for Museum shop Goods for Resale.

Sports & Leisure: Projected Underspend £48,000

The budget for funding Inverclyde Leisure Under 16s Free Swimming was £180,000. Following approval of the virement requested in Paragraph 8.1 and Appendix 6, the budget will be reduced to £164,000 resulting in the previously reported underspend of £61,000 reducing to £45,000. There are also minor variances for maintaining crawl holes at 3G pitches and a shortfall in Rental Income.

Community Safety: Projected Underspend £41,000

Following approval of the virement requested in paragraph 8.1 and Appendix 6, Community Safety Employee Costs are projected to underspend by £41,000 due to a number of vacancies within Community Safety and School Crossing Patrollers.

Community Halls: Projected Underspend £21,000

Community Halls Employee Costs are projected to underspend by £16,000 due to a number of vacant Letting Officer posts. In addition there is a projected underspend of £5,000 for Community Hubs Resources.

- 2.3 The Communities 2021/24 Capital Budget is £4.136 million with £759,000 projected to be spent in the current Financial Year. There is slippage of £578,000 (43%) from the original budget Expenditure to date at 31 August 2021 is £288,000 or 37.9% of the projected expenditure for the year. The costs of the overall Capital Programme are being contained within existing budgets. Appendix 4 gives more financial information by project with updates on physical progress of projects provided elsewhere on this agenda.
- 2.4 Earmarked Reserves, excluding those for Asset Plans and Strategic Funds total £92,000 all of which is projected to be spent in the current Financial Year. To date there has been £27,000 (29.3%) of expenditure. Spend to date per profiling was expected to be £12,000 and there is no slippage to report at this time. Appendix 5 provides more information by project.

3.0 RECOMMENDATIONS

- 3.1 The Committee note the current projected underspend of £62,000 for the 2021/22 Communities Revenue Budget as at Period 5 to 31 August 2021.
- 3.2 The Committee note the financial position of the specific capital projects detailed in Appendix 4 and note that the cost of the current Communities Capital Programme is being contained within existing budgets.
- 3.3 The Committee are asked to approve the virements of £54,000 as detailed in paragraph 8.1 and appendix 6.

Alan Puckrin
Interim Service Director,
Corporate Services &
Organisational Recovery

Ruth Binks
Corporate Director Education, Communities &
Organisational Development

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2021/22 Revenue and Capital Budgets as at Period 5 to 31 August 2021 and to highlight the main variances contributing to the projected underspend of £62,000 for the 2021/22 Revenue Budget.

5.0 2021/22 REVENUE BUDGET PROJECTION

- 5.1 The current Communities Revenue Budget for 2021/22 is £4,435,580 which is a decrease of £53,380 from the Approved Budget. Appendix 1 provides more details of the budget by Service area. The latest projection is an underspend of £62,000.

5.2 Libraries & Museum: Projected Overspend £48,000

Libraries & Museum Income is projected to under-recover by £58,000. This is due to reduced charging for internet access, overdue books fines and goods for resale.

Non Domestic Rates (NDR) are projected to overspend by £6,000.

The under-recovery and overspend is partially offset by a £13,000 projected underspend for utilities and a £3,000 projected underspend for Museum shop Goods for Resale.

Sports & Leisure: Projected Underspend £48,000

The budget for funding Inverclyde Leisure Under 16s Free Swimming was £180,000. Following approval of the virement requested in Paragraph 8.1 and Appendix 6, the budget will be reduced to £164,000 resulting in the previously reported underspend of £61,000 reducing to £45,000. There are also minor variances for maintaining crawl holes at 3G pitches and a shortfall in Rental Income.

Community Safety: Projected Under spend £41,000

Following approval of the virement requested in paragraph 8.1 and Appendix 6, Community Safety Employee Costs are projected to underspend by £41,000 due to a number of vacancies within Community Safety and School Crossing Patrollers.

Community Halls: Projected Under spend £21,000

Community Halls Employee Costs are projected to underspend by £16,000 due to a number of vacant Letting Officer posts. In addition there is a projected underspend of £5,000 for Community Hubs Resources.

6.0 2021/24 CAPITAL BUDGET PROJECTION

- 6.1 The Communities 2021/24 Capital Budget is £4.136 million with £759,000 projected to be spent in the current Financial Year. There is slippage of £578,000 (43%) from the original budget Expenditure to date at 31 August 2021 is £288,000 or 37.9% of the projected expenditure for the year. The costs of the overall Capital Programme are being contained within existing budgets. Appendix 4 gives more financial information by project with updates on physical progress of projects provided elsewhere on this agenda.

7.0 EARMARKED RESERVES

7.1 Earmarked Reserves, excluding those for Asset Plans and Strategic Funds total £92,000 all of which is projected to be spent in the current Financial Year. To date there has been £27,000 (29.3%) of expenditure. Spend to date per profiling was expected to be £12,000 and there is no slippage to report at this time. Appendix 5 provides more information by project.

8.0 VIREMENTS

8.1 Committee are asked to approve virements of £54,000 as detailed in Appendix 6. Firstly, part of the underspend for Community Safety Employee Costs is being transferred to the Policy & Resources Committee to fund two temporary new posts within HR / Payroll Team. Secondly, £16,000 of the Sports & Leisure Under 16 Free Swimming budget is being transferred to the Education Committee to fund additional swimming lessons for Primary 5 children. Due to Covid-19 restrictions last year these children were unable to attend while in Primary 4. Both virements are one-off for Financial Year 2021/22 only.

9.0 IMPLICATIONS

9.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

9.2 Legal

There are no specific legal implications arising from this report.

9.3 Human Resources

There are no specific human resources implications arising from this report.

9.4 Equalities

Equalities

(a) Has an Equality Impact Assessment been carried out?

	YES
X	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	NO

9.5 **Repopulation**

There are no repopulation issues with this report.

10.0 CONSULTATION

10.1 The paper has been jointly prepared by the Interim Service Director, Corporate Services & Organisational Recovery and the Corporate Director Education, Communities & Organisational Development.

11.0 BACKGROUND PAPERS

11.1 There are no background papers for this report.

Communities Budget Movement - 2021/22**Period 5 - 1st April 2021 to 31 August 2021**

Service	Approved Budget	Movements			Transferred to EMR £000	Revised Budget 2021/22 £000
	2021/22 £000	Inflation £000	Virement £000	Supplementary Budgets £000		
Libraries & Museum	1,636		1			1,637
Sport & Leisure	1,081		(145)			936
Community Safety	551		(50)			501
Community Halls	969		(25)			944
Grants to Voluntary Organisations	252		166			418
Totals	4,489	0	(53)	0	0	4,436

Movement Details

£000

External Resources**Inflation**

0

Virement

Cleaning
Comm Safety Funding HR Posts
Sports & Leisure to ED Swimming Lessons

1
(38)
(16)

(53)

Supplementary Budget

0

(53)

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 5 - 1st April 2021 to 31st August 2021**

2020/21 Actual £000	Subjective Heading	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,754	Employee Costs	1,852	1,827	1,770	(57)	(3.1%)
602	Property Costs	623	624	617	(7)	(1.1%)
2,613	Supplies & Services	1,052	1,064	1,061	(3)	(0.3%)
1	Transport Costs	3	3	3	0	-
72	Administration Costs	75	75	75	0	-
1,173	Other Expenditure	1,254	1,232	1,175	(57)	(4.6%)
(477)	Income	(370)	(389)	(327)	62	(15.9%)
5,738	TOTAL NET EXPENDITURE	4,489	4,436	4,374	(62)	(1.4%)
0	Earmarked Reserves	0	0	0	0	
(1,378)	Additional Funding Covid-19			0	0	
4,360	TOTAL NET EXPENDITURE excluding Earmarked Reserves	4,489	4,436	4,374	(62)	

2020/21 Actual £000	Objective Heading	Approved Budget 2021/22 £000	Revised Budget 2021/22 £000	Projected Out-turn 2021/22 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,595	Libraries & Museum	1,637	1,637	1,685	48	2.9%
2,525	Sports & Leisure	1,081	936	888	(48)	(5.1%)
450	Community Safety	550	501	460	(41)	(8.2%)
941	Community Halls	969	944	923	(21)	(2.2%)
227	Grants to Vol Orgs	252	418	418	0	-
5,738	TOTAL COMMUNITIES	4,489	4,436	4,374	(62)	(1.4%)
0	Earmarked Reserves	0	0	0	0	
(1,378)	Additional Funding Covid-19			0	0	
4,360	TOTAL NET EXPENDITURE excluding Earmarked Reserves	4,489	4,436	4,374	(62)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 5 -1st April 2021 to 31st August 2021**

<u>Out Turn</u> <u>2020/21</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2021/22</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Aug-21</u> <u>£000</u>	<u>Projection</u> <u>2020/21</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
0	Libraries & Museum Income	(71)	(30)	(10)	(13)	58	(81.7%)
180	Sports & Leisure Free Swimming	164	68	39	119	(45)	(27.4%)
404	Community Safety Employee Costs	453	173	141	412	(41)	(9.1%)
Total Material Variances		546	211	170	518	(28)	

COMMUNITIES COMMITTEE

CAPITAL BUDGET MONITORING REPORT

CURRENT POSITION

Period 5 - 1st April 2021 to 31st August 2021

1	2	3	4	5	6	7	8
Est Total Cost	Actual to 31/3/21	Approved Budget 2021/22	Revised Est. 2021/22	Actual to 23/09/21	Est 2022/23	Est 2023/24	Future Years
£000	£000	£000	£000	£000	£000	£000	
Communities							
Lady Alice Bowling Club Refurb	210	0	0	0	192	0	0
Indoor Sports Facility For Tennis	635	600	200	34	435	0	0
Leisure Pitches AMP - Lifecycle Fund	1,165	172	172	146	623	370	0
Grieve Road Community Centre	200	28	28	0	0	0	0
Wemyss Bay Community Centre Refurbishment	100	6	6	0	0	0	0
Whinhill Golf Club Lifecycle Works	250	174	174	101	10	0	0
WLC - Moveable Pool Floor	325	300	26	3	289	0	0
Watt Institution Creativity Space	55	50	50	0	5	0	0
PG New Community Hub (King George VI Building)	1,184	0	96	4	1,088	0	0
Complete On Site	12	7	7	0	5	0	0
	4,136	1,337	759	288	2,647	370	0
TOTAL	4,136	1,337	759	288	2,647	370	0